

# MUSEUM & TOUR SCHOOLS & COLLEGES INFORMATION

## **Important Information**

## **Booking Your Visit**

- An educational visit is booked via e-mail education@manutd.co.uk or telephone 0161 868 8637.
- A reservation code is sent out on the itinerary as confirmation of booking. Please bring this with you on the day.
- Payment is made by cash, cheque or card on arrival. Alternatively, a credit agreement must be set up prior to visiting to enable us to send an invoice.
- If any issues arise prior to the visit, or on the day of the visit, please notify us immediately on 0161 868 8637.

### **Arriving at Old Trafford**

- Please endeavour to arrive 15 minutes before your visit is due to start.
- Coaches or minibuses should park in Car Park W2. There is no charge for the car park.
- On arrival, please report to the Museum & Tour Centre Reception in North Stand, where staff will book you in.
- After booking in, you will be directed to Level 3 of the Museum & Tour Centre, or met at the Reception desk by a Tour Guide, depending on your itinerary.

### **Your Educational Visit**

- There are 3 levels of the Museum to look around. The toilets are located on Level 3 and Level 2 of the Museum.
- The education sessions (if pre-arranged) will take place on Level 2 of the Museum unless otherwise stated.
- For groups who have pre-booked a slot, the packed lunch area is located on Level 1 of the Museum
- Tours depart from Level 1 of the Museum or Ground Floor Reception. Please check with a member of staff before your tour starts.

#### **Facilities and Special Requirements**

- There is no designated cloakroom area in the Museum, so coats should be kept with their owners (unless the group is having a full day visit which involves 2 sessions, as coats can be kept in the education area).
- Packed lunches should be brought in disposable bags where possible, as there is limited storage space.
- The Red Café is open every day except on home matchdays. To make a booking or to discuss menus and prices, please telephone 0161 868 8000 (option 3 then option 3). There are no other shops selling food or drink inside the stadium.
- There are lifts inside the Museum so it is fully accessible. The tour route does involve some stairs. However, this can be adapted with prior notice to make the route fully accessible. Please inform the Curriculum Manager of any special requirements prior to visiting.